

## **THORNTON STEWARD SAILING CLUB**

### **MANAGEMENT COMMITTEE**

**Notes of the meeting held on 19<sup>th</sup> April, 2018 at the Old Black Swan, Bedale.**

**PRESENT: Kenneth Gibson (in the Chair), Malcolm Cummins, Peter Kearsley, Gillan Gibson, John Pilgrim, Mike Smith, Dave Oldacres, Phil Gamlen, John Knopp & Rob Wyatt.**

**Janet Cummins also in attendance.**

#### **1.APOLOGIES FOR ABSENCE**

Apologies for absence were received from Eddie Fearnside , Kay Anstay & Annabelle Le Page.

#### **2.MINUTES OF MEETING HELD ON 14<sup>th</sup> MARCH 2018**

The minutes of the meeting held on 14<sup>th</sup> March 2018 ( previously circulated) were accepted as a correct record.

#### **3.MATTERS ARISING**

On item 13, Mike Smith confirmed that the minutes could now be viewed on the Members-only part of the website, which was password protected. Members wishing to gain access would be directed to obtain a user name from Mike.

#### **4.TREASURER'S REPORT**

A written report by the Treasurer was circulated at the meeting & received. In addition, he updated the meeting on the position relating to the recent bills received from Yorkshire Water for water consumption, which he had understood to have been resolved. A new bill, however, indicated that there was still an issue as they were asking for £120, which would make the total payment for the year £180, significantly more than the usual £100 figure. He will continue to pursue the matter.

#### **5. SECRETARY'S REPORT**

The Secretary reported that emails of significance since the last meeting were picked up in item 7 on the agenda, relating to safety boat training..

John Pilgrim asked whether the Duty Roster change form complied with imminent data protection regulations & was assured by Mike Smith that it did, as members are putting their own information on it.

The Secretary mentioned that the latest edition of the RYA's Legal Update included further information on the GDPR, which he would circulate to Kay Anstay & Gillan Gibson, as the main players in this exercise.

## **6.MEMBERSHIP REPORT**

A written report had been submitted. Membership stood at 63 at the present time.

## **7.HEALTH & SAFETY STANDING ITEM**

Firstly, the meeting considered reports of leaks on the safety boats. The larger boat had been pressure-checked at Work Day as a result but no evidence of a leak had been found. As regards the smaller boat, this will need to be checked in the same way as there have been reports of lots of water being taken on board. Both boats will need ongoing monitoring.

Secondly, members discussed the issue of safety boat training, deferred from previous meetings. Phil Gamlen had circulated his thoughts on the areas which needed to be covered & was thanked for that helpful contribution. John Knopp spoke to a paper he had prepared & which was circulated at the meeting. He felt that there was a large area of similarity between the two notes. Kenneth Gibson mentioned that 14 members had indicated in returning their membership renewal form that they were interested in obtaining a basic understanding of the operation of the safety boats & it was important that we met that need in the first instance.

Rob Wyatt strongly supported the initiative to improve training for all members & suggested that there should be a 3 stage approach, with basic boat familiarisation for those members with no knowledge of what is involved, different training for those who know a little and a third course for members who need improvement. Both he & John Knopp would look to facilitate 2 half day courses for the first stage as soon as possible, as he was very concerned about the exposure of the Club in allocating individuals to the roster who have no training whatsoever. He wanted to ensure that all members achieve the first level & after that a programme would be considered to provide the higher level training seen as necessary. Rob felt that new members should be required as a condition of membership to undergo the appropriate training as provided by the Club. It is proposed to email all members to explain the proposals, kindly drafted by John Knopp.

Phil Gamlen mentioned that some clubs in the north-west are now paying permanent helms for their safety boats with club members as crew, to get over the difficulties of training the general membership. It was decided not to pursue that course at this point in time.

## **8.NEW SCHOOL**

John Pilgrim reported that Nick Hatch had asked whether a one-off day's sailing could be provided for pupils in their last year at West Tanfield Primary School on Friday, 13<sup>th</sup> July. He had ascertained that there were adequate numbers of Club members willing to facilitate

this session, with 4 Instructors & 2 safety boats in operation. On that basis & subject to a payment from the school of £100 to cover our costs, it was agreed.

#### **9.PREMISES STANDING ITEM**

John Pilgrim enquired whether the annual gas check arrangements had been made. Agreed that the position be looked into.

As indicated on the agenda, John Knopp on behalf of CGSC asked the meeting to consider revised sail storage arrangements in the Robinson Building. He explained that the sails for the new Fusions are rolled & will not fit on the existing racks. He suggested that it might be possible to put racks on the back wall of the building to accommodate these new sails. In principle this was agreed, with further discussion with John Pilgrim to ensure the practicality of the proposal & in particular the need to avoid any confusion in the future between the equipment of the 2 Clubs.

#### **10.CHILD PROTECTION STANDING ITEM**

There were no items to consider.

#### **11.OPEN DAY/PUSH THE BOAT OUT 2018**

Members gave further consideration to the organisation of the Open Day, taking into account points raised at the previous meeting following the representations made by Tim Wilson. Key areas were the Meet & Greet function, which Kenneth Gibson offered to fulfil as Commodore, the registration process and a 'beachmaster' with link support to organise the allocation of visitors to boats. John Pilgrim offered to coordinate the various aspects, an offer readily accepted.

#### **12.ANY OTHER BUSINESS**

The Committee considered a number of issues relating to the fleet. It was noted that the Mirror was currently being left to dry out thoroughly before being rubbed down & painted. Authority was given for new paint to be bought.

After discussion about its condition, it was agreed that the Splash should be scrapped, taking into account the proposed acquisition of a new Fusion, either with Sport England grant as applied for or out of Club funds.

In response to a question from John Pilgrim, it was noted that any trolleys with no owner's name are to be cut up as previously agreed. However, it was agreed to check whether a couple of them might be useful to form a replacement trolley for the Club Laser.

**13.DATE & TIME OF NEXT MEETING**

Agreed: THURSDAY 14<sup>th</sup> June 2018 at 7.30 p.m.