

## **THORNTON STEWARD SAILING CLUB**

### **MANAGEMENT COMMITTEE**

**Notes of the meeting held on 23<sup>rd</sup> August, 2018 at the Clubhouse, Thornton Steward.**

**PRESENT: Kay Anstay (in the Chair), Malcolm Cummins, Peter Kearsley, Gillan Gibson, Kenneth Gibson, John Pilgrim, Mike Smith, Phil Gamlen, David Oldacres & Eddie Fearnside.**

**Janet Cummins & Roger Anstay also in attendance.**

#### **1.APOLOGIES FOR ABSENCE**

Apologies for absence were received from Annabelle Le Page and Ian Astley .

#### **2.MINUTES OF MEETING HELD ON 19<sup>th</sup> JULY 2018**

The minutes of the meeting held on 19<sup>th</sup> July 2018 ( previously circulated) were accepted as a correct record subject to correction to minute 5 para 2 to include reference to the possible use of geotextiles to bridge the gap between the end of the slipway and the water (not as minuted to reduce slipping hazards} with consequent amendment to minute 7.

#### **3.MATTERS ARISING**

On item 3 of the Minutes, Gillan Gibson reported that she had made enquiries regarding alternative floor coverings for the changing rooms. A ballpark figure of £40 per sq.m. had been obtained from a specialist flooring company.

Phil Gamlen mentioned that he had not had an opportunity to trial the use of geotextiles at the end of the slipway as the water levels had risen before he could do so.

#### **4.TREASURER'S REPORT**

A written report by the Treasurer was circulated at the meeting & received.

#### **5. SECRETARY'S REPORT**

The Secretary reported that emails circulating since the last meeting focussed on the gas services, as to which see below. He also mentioned receipt of the latest edition of Club Room from the RYA, containing an item of particular interest regarding changing rooms policy and design. As not all committee members receive this direct, it was agreed that the Secretary should forward it to all.

#### **6.MEMBERSHIP REPORT**

A written report had been submitted. Membership stood at 78 at the present time.

Additionally, a summary of membership figures over the last 10 years had been circulated, as requested at the previous meeting. In the absence of Annabelle Le Page, it was agreed to defer discussion to the October meeting.

Kenneth Gibson mentioned the offer of some books & equipment from a former member; it was agreed that the offer should be politely declined. He also read out an email from a new member who had decided that he had come to the sport too late in life & would not be pursuing his interest but wished the Club well for the future.

## **7.HEALTH & SAFETY**

A paper from Syd Nye had been circulated before the meeting, setting out a review of rescue boat launch and recovery procedures, particularly on the risks involved in preparing & getting the safety boat on & off the water, and the need for training in lifting heavy engines. The wideranging review was very much welcomed as a catalyst for debate & members gave consideration to the numerous issues. A number of points were agreed as a first step in improving the current situation. First, a board should be provided in the Clubhouse inviting all members to log faults with equipment so that remedial steps can be taken. Members need to be encouraged to use it as otherwise faults/defects become apparent only when the next member wants to make use of it. Any safety incidents should also be recorded in a similar way so that the Committee are made aware.

Second, it was agreed to approach Yorkshire Water regarding the possibility of storing the safety boats complete with engines in a locked building/sea container at the dinghy park near the launching area. A container clad with a roof and timber to resemble a building would afford the necessary security. If YW were agreeable in principle, there would be the need to obtain planning permission if we wanted to proceed.

Third, as an alternative, we agreed to explore the availability of 4 wheeled trolleys for the engines, as believed to be in use with the RNLI. They would offer greater stability than our current trolleys.

Fourth, we agreed to investigate with Yorkshire Water whether they proposed to replace the missing life buoy & also seek their views on the provision of a defibrillator in the vicinity of the reservoir given the large numbers of visitors to the site, as highlighted in Syd Nye's paper. There is the possibility of grant aid & also cost sharing with the fishing club.

Agreed that the Secretary formally thank Syd for his valuable contribution & let him know the initial action being taken.

Members also considered the arrangements for servicing the engines, taking into account a suggestion from Annabelle Le Page that the use of a mobile fitter might be useful, reducing any risks associated with heavy lifting. However, the preference of the meeting was to continue to use Trident, being the approved Honda service agent.

In passing, it was noted that the slow tickover of one of the engines, mentioned in Syd's paper, had been resolved by Syd & Roger Anstay.

Finally, Malcolm Cummins referred to the need to look at the storage arrangements for the 10 Fusion masts in the Robinson Building, which at the moment could not be used for its original purpose. Eddie Fearnside offered to carry out a trial storage arrangement, for one mast in the first instance, making best use of the available space without the risk of masts falling down from their storage positions & constituting a danger. All options need to be examined.

#### **8.PREMISES STANDING ITEM**

The Chairman indicated that some senior members had met before the meeting and agreed that a senior official of Gas Safe was to be consulted to give an authoritative view on the safety aspects of the boilers in the changing rooms and that consequently it would be inappropriate to discuss the matter at this meeting.

Malcolm Cummins was concerned about running courses without the benefit of hot water, particularly where children are involved. Eddie Fearnside offered to look into the possibility of installing an electric shower as soon as possible, dependent on adequate power being available. He was hopeful that the supply should be able to support one shower at a time, with appropriate electrical circuitry. It would not be possible to action that in time for the upcoming course on Saturday but it was agreed that this could go ahead with caution & taking into account particularly the weather conditions.

#### **9.CHILD PROTECTION STANDING ITEM**

There were no items for consideration.

#### **10.SAILING CLUB SOFTWARE**

The meeting considered a commercial application called SailingClubManager but agreed to take no further action.

#### **11.FUTURE PRIZEGIVING ARRANGEMENTS**

After discussion it was agreed that the award of prizes should take place at the AGM . However, it was felt that action should be taken to bring forward the date of the AGM & resolve the issues regarding the times for payment of subscriptions. Inconsistencies in our documentation need to be addressed but any formal proposals would need to be considered by the AGM in 2019, to take effect in 2020. This was agreed & the Secretary was asked to circulate a copy of the current Rules, the Memorandum & Articles & the lease with Yorkshire Water to all Committee members to inform further discussion.

## **12.ANY OTHER BUSINESS**

Following discussion at previous meetings, Eddie Fearnside confirmed the poor condition of the showers & made a number of proposals for a total refurb, which he explained to members of the Committee, who had the opportunity to look at the situation on site. The proposals for both changing rooms were agreed, probably using electric showers & incorporating a changing space for privacy, with the work to be carried out by Eddie over the winter.

Also agreed that the missing race stopwatch be replaced by Ken Gibson, incorporating a countdown facility, together with a suitable calculator to assist with the calculation of race results.

Malcolm Cummins mentioned that Janet had replaced oven trays & pans, using tuck shop funds & she was thanked for that action.

## **13.DATE , PLACE & TIME OF NEXT MEETING**

Noted, as suggested at the last meeting, that the next meeting will be held on Wednesday 10<sup>th</sup> October 2018 at the Old Black Swan, Bedale at 7.30p.m.