

## THORNTON STEWARD SAILING CLUB - MANAGEMENT COMMITTEE

### MINUTES of the meeting held on 22 April 2020 via Zoom video session.

**PRESENT:** Phil Gamlen (in the Chair), Nick Hatch, Annabelle Le Page, Mike Smith, Jonathan Stephenson, Rob Wyatt, Eddie Fearnside, John Knopp and Trevor Birkbeck.

**APOLOGIES FOR ABSENCE** - were received from Dave Oldacres

**Conflicts of interest** - None were declared by any of the Management Committee / Directors.

**The meeting was called with a reduced agenda in view of the club's lock-down due to Corvid 19.**

#### **1. TREASURER'S REPORT**

- 1.1 Rob produced a Financial Statement showing total cash balances at 22/04/20 were £25,823. He projected the worst case scenario of a Bank balance of £13,172 if the club received no more income this FY and had to refund all membership fees already paid.
- 1.2 Rob to check with our insurers to see if any rebate could be obtained, due to the club closure.
- 1.3 Lisa from Yorkshire Water is looking into a rent rebate for us.

#### **2. POSSIBLE SUBSCRIPTION PAYBACK / COMMUNICATION WITH MEMBERS**

After much discussion by the meeting, Phil to draft a letter to go to the members saying that in this unpredictable time subscriptions rebates were under review and could possibly result in a discount on next year's subs.

#### **3. SETTING DATES OF:**

- a. FINANCIAL YEAR (CURRENTLY 31 OCT) – Decision was no change this year as there no need to bring it forward due to “c” below.
- b. MEMBERSHIP YEAR (CURRENTLY 31 DEC) – Decision was no change.
- c. AGM (PREVIOUSLY FEBRUARY) – Decision was no change as the 2020 season may be extended due to Corvid 19, leaving insufficient time for an Oct or Nov 2020 AGM. Review for following AGM.
- d. TROPHY/ AWARD PRESENTATION (PREVIOUSLY AT AGM). – Decision was to try a separate informal lunch / buffet at the end of the sailing season.

#### **4. SOPS AND TSSC HANDBOOK.**

John outlined his proposals for extensive draft of TSSC Handbook. The meeting agreed that John's proposals should be taken forward. The issue of the roles of CI and PI being in one person was raised again. As before the Committee agreed this is undesirable. Phil agreed to be the “Principal TSSC”, and Robert will progress the handover documentation for the RYA

#### **5. ANY OTHER BUSINESS**

Everyone to consider providing content for Mike's next edition of SailTime.

#### **6. DATE OF NEXT MEETING**

Subject to requirements in these unpredictable times.