

THORNTON STEWARD SAILING CLUB - MANAGEMENT COMMITTEE

MINUTES of the meeting held on 12th August 2024 on Teams.

PRESENT: Kay Marriott (in the Chair), Mike Smith, Phil Gamlen, Ruth Pink, John Knopp, Merrin Froggett, Trevor Bradley, James Proctor, Graham Whittall

APOLOGIES FOR ABSENCE: Simon Whitby, Phil Davies.

1. Conflicts of interest

None were declared by any of the Management Committee / Directors.

2. Minutes of 2nd July 2024

Approved as a true and accurate record of the meeting.

3. Matters arising from the last meeting

None that are not included on the agenda or under A.O.B.

4. Break-in and security

It was discovered on 3rd July that there had been a forced entry to Robinson Building by the door locks being jemmied. The 6hp Honda outboard motor and engine stand had been stolen together with one of the TSSC SUP boards and paddle. The incident was reported to the police on 3rd July by the secretary and a crime report and photographs were submitted. Details of the motor were entered on the Police missing items database. The NY Police did not think that useful evidence could be gained by attending. A crime report number was issued. Later that week a CPO Officer attended the site and gave the secretary advice on security. The losses were in the region of £1600 engine+stand, £500 SUP board/paddle.

- a. **Security Enhancements** - Heavy duty lanyards and padlocks have been purchased/applied to the large gates of the compound. A locksmith assessed the building, and it was agreed to replace the former mortice lock and padlock and install two bolt locks which are bolted through the door, add a metal flange to the edge of the door and an intruder alarm with motion sensor. These have been installed. A rubber edge to the metal plate will be fitted. Keys for the locks are on the clubhouse keyboard with the alarm fob.
GW recommended that a coded lock (like on the annexe) is added to the key cupboard, and this was approved. **Action: GW**
Members to be informed of the new security arrangements and alarm operation, **Action: MS.**
- b. **Insurance** - The Treasurer has submitted an insurance claim, but we have not been informed of the outcome.
- c. **Replacing the losses**
 - i. **Motor Options**
 1. Reduce the blue boat to oar propulsion and replace it with another Rigiflex, launch trolley and 10/15hp engine, £5,765/£5,854. The committee rejected this as the case for a third Rigiflex was not compelling.
 2. Purchase a smaller engine for the blue boat (there were stability concerns with the 6hp motor). A borrowed 2.5hp has been used on the boat recently but does not have reverse gear. 4hp engines have

reverse but are much heavier. Manoeuvrability was decided to be most important factor.

3. Electric motor - Concerns were raised about the time it takes to charge (and at the low capacity of the TSSC electrical supply). When its use is infrequent it probably wouldn't be charged up when needed and couldn't be left on charge overnight. An electric motor would not be powerful, but this boat is for instructors not primarily a rescue boat.
4. Prop guard – The requirement for a prop guard was considered; JP explained that the prop guards are to protect props not people and are either not available for smaller motors or may invalidate warranties and that small props are not expensive to replace.

Action: JP to research the electric motor issues and to consider the suitability of a 4hp petrol OB for the blue boat and advise the committee on findings.

- ii. **SUP** – It was agreed to replace the SUP without knowing the outcome of the insurance claim. **Action: MS.**

- d. **Secure Storage** – The case for a more secure storage facility was considered, additional factors being the desire of members for storage of personal SUPs/kayaks etc for which a storage fee could be charged and the possibility of more group memberships if storage was available. PHG suggested that such a facility would need to be 'in keeping' with the surroundings and would possibly need a pitch roof in excess of 2.5m height for which planning permission would be needed in addition to YW permission. The installation of a metal cage (which may need to be clad to be in keeping with the surroundings) on a concrete pad was considered, or one within the Robinson building just for the motors. **Action: GW** to look at options.

Space is an issue in the Robinson Building especially with the recent addition of three CGSC SUPs and kayaks which are currently stored outdoors, TB asked if SUPs could be stored deflated if we provided an air compressor.

5. CGSC

a. Fee Structure

There has been a sharp recent increase in CGSC Family memberships possibly due to the fees at Ellerton Water and push by the new CGSC Commodore.

However, we effectively make a loss on these, as we send the £50 paid back to CGSC yet we have the costs of the membership system, Xero, accountancy fees etc. and increased use of consumables (utility bills, wear and tear, etc). These are currently all SUP members. TSSC Family membership is £170. We don't offer a reduced fee for TSSC SUP members. Some CGSC members hire SUPs from us, some bring their own and now CGSC has boards.

CGSC memberships are 25% of the TSSC total, but as they are mostly Family memberships, they form 35% of the total individuals. The CGSC income proportion of our total subscription income is 3.5%.

The TSSC Rules have a mechanism for calculating the charge for a Group Membership which was based on 2 TSSC Family memberships + 6 berths and so CGSC pays only £530/yr towards our costs (inc.4 additional berth fees). There

are of course many soft benefits from the relationship with CGSC not in the least the training of DIs at the Army Sailing Centre.

PHG and MS have started looking at this issue and the Committee authorised them to continue together with KM and talk to the CGSC Commodore. **Action:** Any Committee member with thoughts/suggestions to send them to MF.

b. **CGSC Ambitions**

The CGSC Commodore Lieutenant Colonel Charlie Anderson had not been well briefed prior to the meeting on 2nd July but has since then met with JK. The CGSC Commodore has requested a meeting with PHG which is pending. CGSC put out a Standing Order (information about using the club/facilities/safety for their members) as if they were a separate club and which contained all the TSSC security details, so this has been taken down. **Action: PHG** to send comments on the SO and expressing the need and desire to work together.

6. **Treasurer's Report**

This was circulated before the meeting. Total cash at back and in hand £49,670. This includes £600 to be paid back to CGSC (memberships) and roughly £3k in CGSC course income for 2024 plus approximately the same amount for 2023 which is due to be paid to CGSC and this year's rent (YW) has not been taken yet. The insurance claim submitted is £1400 for the outboard and £500 for the SUP.

7. **Model Yachts**

A Wednesday 6pm session is starting. This coincides with race night and as David and Simon are not keen on committing to a weekend session MS is initiating one. JP asked if model boating was restricted to wind powered boats. The handbook records that battery powered RC boats may be used with consideration for other water users.

8. **Safeguarding & Welfare**

No issues have been reported to the SG&WO since the last meeting. DBS checks have been picked up for people becoming AI's. One busy weekend Bob Scorer took the initiative to ask families with minors to change in the annexe. **Action: KM** to issue guidance for when families are present.

9. **Annual Review of Safety**

JK explained that within the TSSC SOP's several reviews are required and he proposes that various subgroups check in with each other to look back at issues and that someone represents the Committee. **Action: JK, SW and TB** (SPG) to meet to agree a plan.

10. **Rescheduling Commodore's Day**

TB feels it was a mistake to put the day in mid-August when so many are away. With the Fusion and Laser Championships to come in September there isn't capacity/appetite for an additional racing event, so considering the growth in SUP memberships it was agreed to try and hold a SUP Day, ideally a Saturday. **Action: JK** to explore this with Donna (CGSC SUP instructor). This to include fun activities, racing and hopefully training.

11. **Boat Park**

Mike Shorten is retiring from Carmel College and MS is in touch with his successor. We have the keys to the College's 3 Fusions (which have spinnakers), they are happy for us to use them and may write them off to us. We would need to insure them.
 MS will be sending out a boat park audit. GW asked if unused boats on the front row could be moved. **Action: MS** to issue the audit and encourage members with unused boats to consider moving them. Also to contact any ex-members who still have a boat in the park.

12. SPG

The mid-August Youth Course is full.

13. Secretary's Report

This was circulated prior to the meeting. Any comments on the planned wash area installation are required tomorrow.

The reservoir water is regularly tested by YW; they would inform tenants if there were any problems.

A new shower is installed in the ladies changing. The old one is in the loft as spares for the one in the men's changing.

14. Next SailTime

MS plans to put out a SailTime in 2/52. Contributions and pictures welcome. Headlines to be the new security arrangements, locking the clubhouse, SUP Day, boat park audit.

Actions: content from committee members.

15. A.O.B.

- a. **Capital Project Funding** – PHG has talked to Howard Nelson (RYA) who has provided a guide to possible sources of funding in our region though PHG is not optimistic that we meet criteria. Action: PHG to provide a summary of the guidance received.
- b. **Wifi** – there was 75% uptake of our data allowance in the last period. This is thought to be largely during the courses, youths and their accompanying parents 'working from home'.

16. DONM

End Sept/early Oct. Action: MF to poll availability.

Ref	Actions from this meeting	Owner
12/08/24	Code lock on key cupboard	GW
	Inform members of new security measures	MS
	Outboard for blue boat – advise committee on recommendations	JP
	Order replacement SUP	MS
	Secure storage facility/building – what options are there?	GW
	Comments on CGSC fee structure to MF	Any/All
	Feedback on CGSC Standing Orders	PHG
	Safeguarding – use of changing rooms during courses and by families	KM
	Safety review plan co-ordination	JK, SW, TB Plus a Comm rep.

	SUP Fun Day – explore possibilities with Karen (CGSC)	JK
	Boat park audit	MS
	SailTime content and photos	All
	Next meeting availability	MF