

## THORNTON STEWARD SAILING CLUB - MANAGEMENT COMMITTEE

**MINUTES** of the meeting held on 16 NOV 2021 at Reuben's, Leeming Bar.

**PRESENT:** Phil Gamlen (in the Chair), Nick Hatch, John Knopp, Annabelle Le Page, Rob Wyatt, Mike Smith, Eddie Fearnside, Trevor Birkbeck, Merrin Froggett.

**APOLOGIES FOR ABSENCE** – None

**NCH** to notify Companies House on 17 OCT 2021 of his resignation and **MF** will notify them that she is the new secretary .

**Conflicts of interest** - None were declared by any of the Management Committee / Directors.

1. Office of Secretary – **NCH** to notify Companies House on 17 OCT 2021 of his resignation and **MF** will notify them that she is the new secretary .
2. Minutes of 21 OCT 2021 meeting were approved without alteration.
3. Actions arising from the last meeting:
  - 3.1. Pontoon: Bosuns' feedback – Recommended option is currently for a 4m x 2m modular pontoon made of polyethylene blocks from Wardle Marine Services. Blocks are each 0.5m x 0.5m, 7kg, compression load and load capacity 350kg/sqm. This to be land based and when in use anchored to existing ground anchor and one additional anchor (subject to YW permission).  
Bosuns recommend mounting the pontoon on a wheeled aluminium frame. This to be linked to shore by a wheeled ramp. Considering the difficulty of lightening the existing wheeled ramp it was decided to investigate construction of a new one using similar materials to the pontoon frame.  
The blocks are £38+VAT each, ~£1500 in total. Some used ones may be available at 20% reduction. Budget for project agreed as ~£2500. **JK/James/Bosun's** to work up the proposal.
  - 3.2. Audit of club PB2 capable members – We have 4 PB Instructors, 12 PB2 certified members, (8 fully safety boat trained (SBT)) plus 31 'competent helms'. It is proposed that the 8 SBT are offered a direct assessment day at the end of which they could be PB2 qualified. Will need to each have £12 PB logbook.  
Another 7 members have been identified (e.g., some who did PB2 before the present regulations) who could perhaps take the direct assessment route.  
Those members suitable for direct assessment route will be contacted directly **JK/MS**.  
There will be a PB2 course 19-20th March. Cost to members tbc.
  - 3.3. Defibrillator – Contributions from YW £1000 and NYCC Locality Budget £300 have been received. Fly Felling did not respond. RW has ordered a unit and external cabinet through Yorkshire Ambulance (YA). This will be installed on the front of the club **EF**.  
The unit and a named guardian will be registered with YA/Emergency Services and a training session for First Aiders will be organised and delivered by YA. Action **RW**.  
Battery renewals are every four years at £200.
  - 3.4. YW Lease Renewal – The draft lease is much improved on the previous one. **PG** to return to YW with the comments received from the committee. Main items being that members should use 'best endeavours to prevent non-members from using the reservoir' and no

Comment [PG1]: That's fine

method for calculating the rent will be proposed. The Catterick Garrison group membership will be specified

- 3.5. RYA Affiliated Clubs Conference – PG recommends viewing the Virtual RYA Affiliated Clubs Conference which is available at <https://portalapp.rya.eventsair.com/VirtualAttendeePortal/acc-2021/acceventportal/> We have already embraced many operational recommendations. There is a big push on diversity and green issues.

The regional Conference is at Catterick 04 DEC. **PG** and **AP** attending.

**Comment [PG2]:** Not easy to find I admit. Hopefully it is not solely linked to my email account. See if you can get to it before putting it in ?

4. Accounts:

- 4.1. Circulated on 15<sup>th</sup> November. Running costs were £10K this year including two rent payments to YW. Budget for next year ~£8. There will be a surplus of ~£38.5K at the end of the season, up £7K on last year helped by Covid grants. Accountant's costs are £300. The Accounts are with Hutsons Accountant to formalise them for presentation to the AGM. Their fees are unchanged at £300.

5. SPG Matters – 2022 Season:

- 5.1. Mark Meadows and Tony Merry are keen to reinvigorate racing. The SPG proposal is to add weekly weekend racing with an emphasis on bringing on new participants and upskilling ROs.
- 5.2. Reinstate Happy Helper sessions on 4 Saturdays and Kickstart (learn2race) on four Sunday mornings from 21<sup>st</sup> May. Mark Meadows to co-ordinate volunteers for Kickstart.
- 5.3. Divide handicap racing season in early + late/ morning + afternoon series. Tony Merry and AP are working on the programme and how to accommodate the training schedule and Carmel College sessions.
- 5.4. Safety boat (Sundays and training sessions only) and RO duties to be on Dutyman.
- 5.5. Considering setting up a WhatsApp group for each racing series. The current one is mainly used by the Wednesday evening racers
- 5.6. Mark Meadows to put on a training session for ROs. Experience could be gained on the Sunday morning sessions and by buddying an experienced RO.
- 5.7. **AP** to consider Sailwave for racing results and will need volunteer to operate this.
- 5.8. **SPG** to consider the possibility of including some pursuit racing.

6. Preparation for AGM:

- 6.1. In principle the AGM will be held virtually on Teams, Tuesday 8<sup>th</sup> February 2022.
- 6.2. A separate evening event for social/prize giving/presentation of infrastructure project/discussion/meet new members could be held on Tuesday 15<sup>th</sup> February 7.30pm. The preferred venue is Reubens at Leeming Bar. **Secretary** to liaise with venue re capacity and catering.
- 6.3. **MHS** will set up a poll to get the response from members on their preferences for a combined or separate AGM/Social Event
- 6.4. Advance communication via SailTime. Content required by 19<sup>th</sup> November, **All**. This to go out a week later. **NH** to supply a nominations form for new Committee Members.

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7. A.O.B

- 7.1. **AP** suggests we make contact with the Model Yachting Association (<https://www.mya-uk.org.uk/>) as there is a lot of activity in this at some clubs.

- 7.2. JK was congratulated on being successfully nominated for an RYA Lifelong Volunteer Award.
- 7.3. Philip Cosson has accepted an invitation to join the committee without portfolio. Proposed by MS, seconded by PG.
8. DONM – TBC